



Service Fraternel d'Entraide
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Social Program Manager

SFE is an NGO that has been active in southern Laos since 1998. SFE implements development projects close to the field, in order to meet the real needs of the most vulnerable people and communities. SFE works in the area of community health, nutrition, water and sanitation, agroecology and social inclusion. It provides support in collaboration with local partners who share its values.

This position is open within the framework of a partnership with a local social enterprise involved in the supply of drinking water. The candidate will be seconded by SFE to the social enterprise site to manage the collaborative project.

Your Mission: To manage hygiene and drinking water programs for poor families (TerraCare) and for rural schools (TerraKid).

Your responsibilities:

- Implement programs in terms of activity planning, finance and team management.
- Train the local team manager in administrative, financial and operational management.
- Coordinate programs with the company's management and production team.
- Manage donor relations, budget follow-up, report writing.
- Maintain synergies with other SFE projects by sharing experience and skills.
- Maintain good relations with local partners and SFE teams.
- Adhere to SFE values

Your skills:

- Project and team management skills
- Ability to work in a team and transfer skills
- Ability to take responsibility, work in a team and independently, lead working groups.
- Knowledge of water and sanitation management
- Experience in institutional communication and public relations
- Good written and spoken English and French is required
- Several years' experience in project management in NGOs or associations in the international development sector would be a plus.
- Solid foundation in the christian evangelical faith

Position: minimum 3-year initial commitment, full-time.

Volunteer position. Active participation in finding its own financial support is required.

Place of work: Champassak Province, Laos

Recruitment process:

Full applications with CV and covering letter should be sent to france@sfe-laos.org.

Applications will be assessed on an ongoing basis, and successful candidates will be contacted for an initial interview.